

Bullying in the Workplace

Bullying is called the silent epidemic. Although half of workers have experienced or witnessed bullying, policies and laws dealing with it are far less prevalent.

This is, in part, because bullying can be hard to identify and address. People wonder, what does bullying look like? How can we discourage it in our workplace? What can I do to protect my staff and co-workers? All of these questions (and more!) will be answered in this one-day workshop.

What Will Students Learn?

- ✓ Define what bullying is and is not
- ✓ Understand the costs of bullying to people and organizations
- ✓ Identify bullying behaviors and the reasons behind them
- ✓ Know some ways to prevent bullying and understand what role you can play
- ✓ Know some ways to protect yourself from bullying
- ✓ Know what to do if you are bullied
- ✓ Identify appropriate solutions for a bullying incident (within and outside the organization)
- ✓ Be able to assist in creating an anti-bullying policy

What Topics are Covered?

- ✓ Defining bullying
- ✓ Why bullies do what they do
- ✓ Building a shield against bullies
- ✓ What to do if it happens to you
- ✓ What to do if you witness bullying
- ✓ Creating an anti-bullying workplace
- ✓ The law on bullying

What's Included?

- ✓ Instruction by an expert facilitator
- ✓ Small, interactive classes
- ✓ Specialized manual and course materials
- ✓ Personalized certificate of completion

Pre-Registration Information

Yes! I would like to attend **Bullying in the Workplace!**

Sign me up for the following session:

- Midrand, Gauteng
- Cape Town, Western Cape

- All workshops are from 8:30 a.m. until 4:30 p.m.
- Cost: R1350.00 per person
- Prices and dates are subject to change.

Your Information

Name: _____

Position: _____

Organization: _____

Telephone: _____

E-mail Address: _____

Mailing Address: _____

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