

# Disability Awareness: Working with People with Disabilities

People with disabilities represent a significant and largely underutilized resource for businesses. Many disabled persons are underemployed or unemployed. As a result of advocates for diversity, as well as a shrinking labor pool, employers are taking a serious look at hiring and retaining people with disabilities. This two-day workshop will give supervisors, managers, and human resource consultants tools and tips for creating a diverse workplace.

## What Will Students Learn?

- ✓ Prepare to welcome people with disabilities into your workplace
- ✓ Interact with people with disabilities
- ✓ Identify and overcome barriers in the workplace
- ✓ Use respectful, appropriate, acceptable language in any circumstance
- ✓ Understand what your company can do during hiring and interviewing
- ✓ Understand what job accommodation is and how it applies in your workplace

## What Topics are Covered?

- ✓ Defining terms
- ✓ Misconceptions and realities
- ✓ Dissecting labels
- ✓ Accessibility
- ✓ The cornerstones of diversity
- ✓ Encouraging diversity by hiring
- ✓ Using the STOP technique
- ✓ Communication essentials
- ✓ Communication styles and critical conversations
- ✓ How do we make it happen?

## What's Included?

- ✓ Instruction by an expert facilitator
- ✓ Small, interactive classes
- ✓ Specialized manual and course materials
- ✓ Personalized certificate of completion

## Pre-Registration Information

Yes! I would like to attend **Disability Awareness: Working with People with Disabilities!** Sign me up for the following session:

- Midrand, Gauteng
- Cape Town, Western Cape

- All workshops are from 8:30 a.m. until 4:30 p.m.
- Cost: R2250.00 per person
- Prices and dates are subject to change.

## Your Information

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Organization: \_\_\_\_\_

Telephone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Mailing Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Salem Consulting

191 Bekker Road,  
Midrand, Gauteng  
South Africa, 1686

Mobile phone: (+27) 063 275 6513

Fax: (+27) 086 617 6110

Web Site: [www.salem-consulting.co.za](http://www.salem-consulting.co.za)